



Winnersh Rangers FC Training Co-ordinator

Purpose of the Role

- To arrange training facilities for all teams;
- To arrange coaching training, First Aid and Child Protection courses for all managers and coaches;
- To arrange goalkeeping courses;
- To co-ordinate refereeing courses.

This role is critical to the successful running of the club and its reputation for doing things professionally and is responsible to the committee and team managers.

Roles & Responsibilities

- To ascertain training facility requirements from managers, locate and book facilities on an annual basis
- Advise managers of dates and any cancellations
- Ensure managers are aware of facility rules & regulations
- Co-ordinate all coaching courses for managers (minimum of Level 1 for all managers and coaches) and ensure all managers renew their 3 yearly First Aid and Safeguarding Child certificates
- Arrange goalkeeping courses for all teams' goalkeepers
- Maintain register of all coaching qualifications and courses attended in conjunction with Manager Liaison Officer
- Co-ordinate local refereeing course and maintain list of qualified referees.

Skills and experience

The role requires good planning and organisation skills and maintaining a list of existing contacts. Good communication skills are required to maintain good relations with owners of training facilities, especially astro pitches.